

HESSLE TOWN COUNCIL
Finance, Personnel and Asset Management Committee
Wednesday, 9th April 2025 at 6.30pm
Large Front Room
Town Hall, South Lane, Hessle

MINUTES

Members: Councillors Davison (Chairman), Sutton and Toogood

Mr Paul Hogan – (Non-voting Advisory Member)

Clerk: Mrs Kim Cooper

Events Officer: Miss Sarah Rowland

Apologies: Cllrs Craggs, Hardy, Harrison, Maw, Pickering and Mr Bob Carroll (Non-voting Advisory Member)

135079 DECLARATION OF INTEREST:

The Chairman now read out the following – Members must declare their pecuniary or non-pecuniary interest in items at this meeting – *rather than personal and prejudicial interests* – and ensure that they act appropriately.

Councillor Sutton declared a non-pecuniary interest in Minute no.135083 (b) as she is the Town Council representative for the Community Centre Organisation and a Trustee for The Hourne Community Centre Development Trust.

Councillor Paul Toogood declared a non-pecuniary interest in Minute no.135083 (b) as he is Trustee for The Hourne Community Centre Development Trust.

Mr Paul Hogan declared a non-pecuniary interest in Minute no. 135080 (f ii) as Cllr Hilary Hogan is considering joining the Hessle Twinning Society.

135080 MINUTES OF PREVIOUS MEETING:

(Sutton/Toogood)

RESOLVED to confirm as a correct record the minutes of the Finance, Personnel and Asset Management meeting held on 12th March 2025 and authorise the Chairman to sign.

135081 CHAIRMAN'S COMMUNICATIONS:

None received.

a) Income/Expenditure Reports to 31st March 2025:

(Sutton/Chair)

RESOLVED to receive the financial reports as given.b) Schedule No. 307 (Receipts & Payments)

(Sutton/Chair)

RESOLVED to receive schedule 307 to 31st March 2025 as given and authorise the Chairman to sign.c) Bank Transfers since the previous meeting:

(Sutton/Toogood)

RESOLVED to receive details of Bank Transfers since the previous meeting as given and authorise the Chairman to sign.d) Income from Town Hall lettings – Comparative figures:

(Sutton/Toogood)

RESOLVED to note the details as given.e) Outstanding Invoices – Town Hall Lettings:

The Town Clerk confirmed that there are no outstanding invoices.

f) Community Aid:Community Aid 2025/26:

<i>Starter Grant</i>	<i>£250.00</i>
<i>Equipment Grant</i>	<i>£250.00</i>
<i>Maintenance Grant</i>	<i>£200.00</i>
<i>Community Scheme Grant</i>	<i>£400.00 (one-off per annum)</i>

a) New applications: 2 new applications were tabled for consideration:i) 6th Hessle Brownies

(Sutton/Chair)

RESOLVED to approve the application and supporting documents and that Hessle Town Council in accordance with its powers under S19 (3) of the Local Government (Miscellaneous Provisions) Act 1976 and S145 of the Local Government Act 1972 should incur the following expenditure which, in the opinion of the Council, is in the interests of the area, or its inhabitants and will benefit them in a manner commensurate with the expenditure and award a Maintenance and Community Aid Grant of £400.00.ii) Hessle Twinning Association**RESOLVED** to approve the application and supporting documents and that Hessle Town Council in accordance with its powers under S19 (3) of the Local Government (Miscellaneous Provisions) Act 1976 and S144 of the Local Government Act 1972 should incur the following expenditure which, in the opinion of the Council, is in the interests of

the area, or its inhabitants and will benefit them in a manner commensurate with the expenditure and award a Maintenance and Community Aid Grant of £800.00.

- b) To receive a letter of thanks from Hull Cycle Speedway for the recent Grant Funding awarded to the Club by Hessle Town Council.

(Toogood/Sutton)

RESOLVED that the letter is received and noted.

- g) Remembrance Day Parade

Finance Committee to ratify the decision made by the Events & Communications Committee to finance the costs relating to the organising and holding the 2025 Remembrance Day Parade up to the value of £2,000.00. Should predicted costs be greater than this, then any financial support for the event must be re-considered by the Finance, Personnel & Asset Management Committee.

(Sutton/Chair)

RESOLVED that Hessle Town Council finance the costs relating to the organising of the 2025 Remembrance Day Parade to be held in November to the value of £2000.00

135083

TOWN HALL MATTERS/PROJECTS/FUTURE PROJECTS:

- a) A Town Hall for the 21st Century

The Clerk updated Committee members on the last few things still left to do in the Town Hall and provided a further up to date breakdown of the costs.

(Chair/Sutton)

RESOLVED noted.

- b) Hessle Community Centre

Councillor Toogood confirmed that members of the Trust are currently working on contacting and trying to obtain funding and donations from local companies for the building/renovation works required on the Community Centre.

(Chair/Sutton)

RESOLVED noted.

- c) Tower Hill Memorial Park

Following agreement to the works required to the sunken garden area, these are currently in hand and the contractor chosen will be contacted for a date for commencement.

(Chair/Sutton)

RESOLVED noted.

135084

SKATEPARK/M.U.G.A./YOUTH SHELTER/NOTICE BOARD MATTERS:

- a) Skate Park and M.U.G.A

All in good order.

- b) Notice Boards:

All in good order.

c) Bus Shelters:

All in good order.

d) Flagstaff in The Square/Flags:

All in good order.

(Chair/Sutton)

RESOLVED that items a) – d) are noted.

135085

CCTV

There were no CCTV items or updates to discuss.

135086

PERSONNEL MATTERS:

In view of the possible special or confidential business about to be transacted, it is advisable in the public interest, that the public and press be temporarily excluded and they are instructed to withdraw.

Miss Sarah Rowland provided a 5 minute presentation on Hessle Town Council Events and initiatives that have been organised over the last year, together with details of community engagement and contacts made with Hessle Businesses, local Community Groups and charities.

a) Events Officer

The Finance Committee is asked to consider the option of retaining Miss Sarah Rowland as a full-time employee following the completion of her 18-month contract in October. Over her tenure, she has demonstrated exceptional commitment, efficiency, and value to the team. Given her contributions and the ongoing need for her role, the committee is now invited to discuss the feasibility of extending her employment on a permanent basis.

(Sutton/Chair)

RESOLVED that a Recommendation is put to Full Council to retain and approve the permanent employment of Miss Sarah Rowland as the Hessle Town Council Events Officer.