

HESLE TOWN COUNCIL
Finance, Personnel and Asset Management Committee
Wednesday, 9th October 2024 at 6.30pm
Small Front Room
Town Hall, South Lane, Hessle

MINUTES

Members: Councillors Davison (Chairman), Bovill (standing in for Cllr Pickering), I. Hardy, Maw, Sutton and Toogood

Clerk: Mrs Kim Cooper

Apologies: Cllr Craggs, Harrison, Pickering (Vice-Chairman)
Mr Paul Hogan and Mr Bob Carroll (Non-Voting Advisory Members)

134834 **DECLARATION OF INTEREST:**

The Chairman now read out the following – Members must declare their pecuniary or non-pecuniary interest in items at this meeting – *rather than personal and prejudicial interests* – and ensure that they act appropriately.

Councillor Sutton declared a non-pecuniary interest in Minute no.134838 (c) as she is the Town Council representative for the Community Centre Organisation and a Trustee for The Hourne Community Centre Development Trust.

Councillor John Bovill declared a non-pecuniary interest in Minute no.134838 (c) as he is Trustee for The Hourne Community Centre Development Trust.

Councillor Paul Toogood declared a non-pecuniary interest in Minute no.134838 (c) as he is Trustee for The Hourne Community Centre Development Trust.

134835 **MINUTES OF PREVIOUS MEETING:**

(Sutton/Hardy)

RESOLVED to confirm as a correct record the minutes of the Finance, Personnel and Asset Management meeting held on 10th July 2024 and the report of the inquorate meeting held on 11th September 2024 and authorise the Chairman to sign.

134836 **CHAIRMAN'S COMMUNICATIONS:**

None received.

134837

FINANCE MATTERS:

- a) Income/Expenditure Reports to 30th September 2024:
(Sutton/Hardy)
RESOLVED to receive the financial reports as given.
- b) Schedule Nos. 299, 300 and 301 (Receipts & Payments)
(Hardy/Sutton)
RESOLVED to receive schedules 299 to 31st July 2024, 300 to 31st August 2024 and 301 to 30th September 2024 as given and authorise the Chairman to sign.
- c) Bank Transfers since the previous meeting:
(Hardy/Sutton)
RESOLVED to receive details of Bank Transfers made since the previous meeting and authorise the Chairman to sign.
- d) Income from Town Hall lettings – Comparative figures:
(Chair/Sutton)
RESOLVED to note the details as given.
- e) Outstanding Invoices – Town Hall Lettings:
The Town Clerk confirmed that there are no outstanding invoices.
- f) Community Aid:

Community Aid 2024/25:

<i>Starter Grant</i>	<i>£250.00</i>
<i>Equipment Grant</i>	<i>£250.00</i>
<i>Maintenance Grant</i>	<i>£200.00</i>
<i>Community Scheme Grant</i>	<i>£400.00 (one-off per annum)</i>

New applications: **No new applications had been received.**

134838

TOWN HALL MATTERS/PROJECTS/FUTURE PROJECTS:

- a) A Town Hall for the 21st Century
The Clerk provided an update on the current works and confirmed that the roof is nearly finished, the floor in the main hall has been checked underneath and has been deemed to be sound and does not require a full replacement. Once the scaffolding has been removed, the remaining old windows can be replaced and the floorers, electricians and decorators will be able to complete the work in the main hall.

b) ERYC Review of Polling Districts, Polling Places and Polling Stations

Committee to receive details of the ERYC five year review of all its polling districts, places and stations and to discuss if any comments are to be made regarding ERYC's proposals. Comments need to be received by Thursday 31st October 2024.

(Sutton/Bovill)

RESOLVED that as both Eastfield and Northfield Wards have two polling stations, Hessle Town Council request that a second polling station is provided for Westfield Ward given the size of the Ward area following all the development now built on Jenny Brough Lane and that a portacabin is provided for residents in the area around the green space area along Greenfield Road/Broad Avenue.

c) Hessle Community Centre

Any members of the Trust and/or Working Group attending to provide any further updates on the Community Centre.

Cllrs Sutton and Toogood provided a brief report on the Community Centre . The grant application to Asda had been unsuccessful, but they are continuing to look for other funding streams and to help with this, a service user questionnaire/consultation is being undertaken to ask what users would like to see or do at the community centre.

Bob Carroll has been speaking to and working with local businesses and has received a large donation from MS3, together with some of their staff members volunteering and spending days working at the centre and in the food bank helping out. MS3 confirmed that they would be able to provide more support in the future. Bob is also hoping to talk to businesses at the Hesslewood Business park to request help with any potential funding and/or volunteering.

The restoration of the old oil store is almost complete and they are awaiting a bit more internal work to be completed before being able to utilise it for food storage. The car park has been cleared of overgrown foliage and signs have been ordered. Keys are to be issued to community centre users in order for them to be able to access the car park.

d) Tower Hill Memorial Park

The Park is currently in good order and the Clerk provided a brief update to confirm that following a complaint about youths messing around with the wheelie bin near the entrance gate, ERYC have been requested to remove the wheelie bin and they have agreed to replace one of the small litter bins near the play area with a larger one.

134839

SKATEPARK/M.U.G.A./YOUTH SHELTER/NOTICE BOARD MATTERS:

a) Skate Park and M.U.G.A

All in good order. Committee to receive and note the letter received from ERYC confirming the rent increase from £150.00 per annum to £199.00 per annum for the Skate Park land, an annual increase of 32.6%.

(Chair/Bovill)

RESOLVED that the ERYC rent increase letter is received and noted.

b) Notice Boards:

All in good order.

(Chair/Bovill)

RESOLVED noted.

c) Bus Shelters:

All in good order.

(Chair/Bovill)

RESOLVED noted. The Chairman mentioned that the Perspex on some of the bus shelters has a number of sticky marks where posters have previously been attached with cellotape and asked the Clerk to ask one of the caretakers to try and clean them up a bit if possible.

d) Flagstaff in The Square/Flags:

All in good order.

(Chair/Bovill)

RESOLVED noted.

134840

CCTV

There were no CCTV updates/issues to discuss but the Chairman mentioned that a resident had contacted him regarding the proposed installation of more cameras along Cliff Road following a meeting held with the Police Crime Commissioner, ERYC Cllr Leo Hammond, Town Councillors and residents. The Clerk confirmed that it was not CCTV cameras discussed at that meeting, but SID's devices (Speed Indicator Devices) and that she is currently in the process of obtaining quotes for the purchase and installation costs. Grant funding of 50% is available towards the costs from the Police Crime Commissioners Fund but the other 50% purchase costs for a device will first need approval from the Town Council. ERYC have also confirmed that the Town Council will need to complete an Expression of Interest form stating on which roads the device will be placed and which contractor will install them (SID's can be moved around) in order to obtain permission before installing the equipment on ERYC street furniture.

(Sutton/Chair)

RESOLVED noted.

134841

PERSONNEL MATTERS:

In view of the possible special or confidential business about to be transacted, it is advisable in the public interest, that the public and press be temporarily excluded and they are instructed to withdraw.

a) Staff Incident

A private & confidential report by the Clerk was enclosed for members to read before discussing at this meeting.

(Toogood/Sutton)

RESOLVED that the Clerk contacts the Solicitor recommended by ERNLLCA for initial Legal Advice and then a further meeting called for members of this committee in order to discuss information received and the next action to be taken.