

HESSLE TOWN COUNCIL
Finance, Personnel and Asset Management Committee
Wednesday, 10th July 2024 at 6.30pm
Small Front Room
Town Hall, South Lane, Hessle

MINUTES

Present: Councillors I. Hardy, Pickering (Vice-Chairman), Sutton and Toogood

Clerk: Mrs Kim Cooper

Apologies: Cllrs Craggs, Davison (Chairman) and Harrison
Mr Paul Hogan & Mr Bob Carroll – Advisory Members (Non-voting)

134722 DECLARATION OF INTEREST:

The Chairman now read out the following – Members must declare their pecuniary or non-pecuniary interest in items at this meeting – *rather than personal and prejudicial interests* – and ensure that they act appropriately.

Councillor Sutton declared a non-pecuniary interest in Minute no.134726 (b) as she is the Town Council representative for the Community Centre Organisation and a Trustee for The Hourne Community Centre Development Trust.

Councillor Simon Pickering declared a non-pecuniary interest in Minute no.134726 (b) as he is Trustee for The Hourne Community Centre Development Trust.

Councillor Paul Toogood declared a non-pecuniary interest in Minute no.134726 (b) as he is Trustee for The Hourne Community Centre Development Trust.

134723 MINUTES OF PREVIOUS MEETING:

(Sutton/Hardy)

RESOLVED to confirm as a correct record the minutes of the Finance, Personnel and Asset Management meeting held on 12th June 2024 and authorise the Chairman to sign.

134724 CHAIRMAN'S COMMUNICATIONS:

None received.

134725 FINANCE MATTERS:

a) Income/Expenditure Reports to 30th June 2024:

(Sutton/Hardy)

RESOLVED to receive the financial reports as given.

b) Schedule No. 298 (Receipts & Payments)

(Sutton/Hardy)

RESOLVED to receive schedule 298 to 30th June 2024 as given and authorise the Chairman to sign.

c) Bank Transfers since the previous meeting:

Sutton/Hardy)

RESOLVED to receive details of Bank Transfers since the previous meeting as given and authorise the Chairman to sign.

d) Income from Town Hall lettings – Comparative figures:

(Sutton/Chair)

RESOLVED to note the details as given.

e) Outstanding Invoices – Town Hall Lettings:

The Town Clerk confirmed that there are current no outstanding invoices.

f) Community Aid:

Community Aid 2024/25:

<i>Starter Grant</i>	<i>£250.00</i>
<i>Equipment Grant</i>	<i>£250.00</i>
<i>Maintenance Grant</i>	<i>£200.00</i>
<i>Community Scheme Grant</i>	<i>£400.00 (one-off per annum)</i>

New applications: **No new applications had been received.**

134726

TOWN HALL MATTERS/PROJECTS/FUTURE PROJECTS:

a) A Town Hall for the 21st Century

The Clerk has submitted an Expression of Interest for Grant Funding from the ERYC UKSPF – Shared Prosperity Digital Grant Fund to provide funding for upgrading the technology and equipment within the Town Hall. This will help to ensure the Town Hall has robust internet connectivity throughout the building to support online communication, streaming and collaborative platforms together with audio visual equipment, video conferencing equipment and hearing loops for all Town Hall users and staff. This EOI has been accepted by ERYC and the Clerk now seeks approval from this Committee to progress and continue with a Full Application. (Chair/Sutton)

RESOLVED that approval is given for the Clerk to continue with a Full Application for Grant Funding from the UKSPF Digital Grant Fund for upgrading the Town Hall with the necessary technology and equipment.

b) Hessle Community Centre

In order to progress the Lease for the Hourne Community Development Trust, as there is a restriction on the property from the original purchase from the York Diocese, a Deed of Covenant is required for the proposed tenant to sign. In order for their consent the Solicitor has confirmed that the York Diocese legal fees will be £600.00 plus VAT. This Committee to therefore approve payment of these fees to our Solicitor for the York Diocese of £600.00 + VAT in order for the Solicitors to continue with drawing up the Lease to completion. Members of the Trust and/or Working Group present will also provide any further updates on the Community Centre.

(Sutton/Hardy)

RESOLVED to approve the payment of £600.00 to the Solicitor for the York Diocese legal fees and consent in order to progress the Lease for the Community Centre.

c) Tower Hill Memorial Park

The Park is currently in good order however, the Clerk confirmed that there had been an incident of fly tipping in the park on Friday 28th June at 11.10pm. The Clerk is currently working with the East Riding Council for removal of the rubbish. The people that did this have been caught on CCTV and the footage sent to the Streetscene Enforcement Officer. A local resident also contacted the Clerk to advise us that she saw what happened and followed them home. The resident has also reported it to the East Riding Council and provided an address of where the people who did this live.

(Sutton/Hardy)

RESOLVED that this is noted and hopefully ERYC will fine the individuals responsible.

134727

SKATEPARK/M.U.G.A./YOUTH SHELTER/NOTICE BOARD MATTERS:

a) Skate Park and M.U.G.A

All in good order.

b) Notice Boards:

All in good order.

c) Bus Shelters:

All in good order following a further two panels being vandalised and having to be replaced.

d) Flagstaff in The Square/Flags:

All in good order.

(Sutton/Hardy)

RESOLVED that items a) to d) are noted.

134728

CCTV

There were no CCTV updates to report.

134729

PERSONNEL MATTERS:

In view of the possible special or confidential business about to be transacted, it is advisable in the public interest, that the public and press be temporarily excluded and they are instructed to withdraw.

a) Annual Leave - 2024

To note that the Assistant Town Clerk will be taking annual leave from the 19th July – 29th July and will return on Tuesday 30th July and the Clerk will be taking annual leave from the 12th August – 27th August and will return on Wednesday 28th August.

(Chair/Hardy)

RESOLVED that the dates for staff Annual Leave are noted.