

HESSLE TOWN COUNCIL
ENVIRONMENT & OPEN SPACES COMMITTEE
Large Front Room
Hessle Town Hall
Tuesday 9th July 2024
Minutes

Members present: Cllrs J Bovill, S Pickering, M Sutton (Chair), & P Toogood (Vice-Chair)
Advisory Member (Non-voting) present: Ms G White (HDGA), Mrs L Morris & Mr P Morris
Also present: Ms K Waudby, Mr P Hammond and Mr R Holmes (Friends of Boothferry Road Allotment - FOBRA)
Clerk: Joanna Render
Apologies: Cllrs Harrison, Langdale and Nolan
The Chair welcomed members of Friends of Boothferry Road allotment site to the meeting.

134705 DECLARATION ON INTEREST: The Chairman will read out the following – “Members must declare their pecuniary or non-pecuniary interests in items at this meeting – rather than personal and prejudicial interests – and ensure that they act appropriately”

Cllr Bovill declared a non-pecuniary interest in item 134717(b)

134706 MINUTES OF PREVIOUS MEETING: To confirm as a correct record the minutes of the meeting held on the 11th June 2024 and authorise the Chairman to sign.

(Toogood/Bovill)

Resolved - The minutes of the meeting held on the 11th June 2024 were confirmed as a correct record and the Chair was authorised to sign

134707 CHAIRMAN’S COMMUNICATIONS: To receive such communications as the Chairman may wish to lay before the committee.

None received.

134708 ALLOTMENT INCOME AND EXPENDITURE: Committee to receive and note the Allotment Income & Expenditure to 31st May 2024.

(Sutton/Bovill)

Resolved – The Allotment Income & Expenditure to the 31st May 2024 was noted.

134709 BOOTHFERRY ROAD, FERRIBY ROAD AND TOWER HILL ALLOTMENT SITES:

- a) Allotment Warden’s Report: The clerk gave an update – the warden continues to do a great job, keeping all communal areas on site clear and trimmed. The clerk will ask him to look at the smaller ditch.
- b) Inspection of Plots: The report from the visit undertaken on the 1/7/2024, was noted. Cllr Bovill advised that he has been contacted by a tenant and asked that the policy be explained with regards to the letters – the clerk provided an explanation of the policy. He is to discuss with the tenant.

- c) Gardeners Association: No formal report. Ms White advised that the main issues were covered in the agenda.
- d) Plots: 1 Vacant – which has been offered out. Noted.
- e) Crime: None reported. Noted.
- f) Invoices: No invoices outstanding. Noted.

134710 ALLOTMENT ISSUES: Committee to consider the following issues.

- a) **Flooding – Boothferry Road**
 - i) Committee to consider the quotes for the groundworks for the flood alleviation on the site. The Clerk provided background to the issue for those councillors unaware of the problem- she also pointed out the photos and plan of proposed works – included with the papers. She advised that three companies had been approached but only two had quoted. The difference in price between the two is mainly due to one company wanting to carry out the works by hand – clearly taking longer. The other will hire a digger. The clerk suggested that if committee approved the works it should be referred to Finance, Asset & Personnel for the funds as it would leave the budget vastly reduced.
(Sutton/Pickering)
Resolved - To accept the quote of £1890 from AML Contracting for the flood alleviation works on the Boothferry road allotment site. Clerk to put forward to Finance, Asset and Personnel to request additional funding for the project.
 - ii) Committee to approve the expenditure of £50 payable to ERYC for the Application for ordinary Watercourse Land Drainage Consent in relation to the flood alleviation works.
(Pickering/Toogood)
Resolved – To agree to the expenditure of £50.00 to ERYC for the application for ordinary Watercourse Land Drainage consent in relation to the flood alleviation works.
- b) **Friends of Boothferry Road Allotment (FOBRA)**
 - i) Committee to consider the request for permission to be granted for the installation of a compostable toilet on site following the visit to the Barton Allotment Site. K Waudby as Chair of FoBRA to speak further to this item if required.
Cllr Pickering advised that members had been to visit the compostable toilet at the Barton Allotment Site and were impressed with it. Providing all indemnity agreements / insurances were in place with and by the group he saw no reason why permission should not be granted. The other members were in agreement with this.
(Pickering/Bovill)
Resolved – Permission be granted to the Friends of Boothferry Road Allotment (FoBRA) to place a compostable toilet on the Boothferry Road Allotment site. An Indemnity agreement will be drawn up between the Council and FoBRA to be signed by both parties prior to the installation

of the toilet. FoBRA must have appropriate insurance for the toilet and cover for anybody working on it. All cleaning, maintenance and any relevant costs will be covered by FoBRA. The Council will not be responsible for anything relating to the compostable toilet.

The members of FoBRA thanked the Committee and left the meeting.

- ii) Committee to note the intention of FoBRA to hold 'Saturday Socials' once a month on the allotment site with the aim of fundraising. Noted.
- c) **Mares Tail** – Committee to agree to the purchase of 1Lite of Kurtail EVO for controlling Mare's tail on the allotment site at the cost of £47.99.

(Pickering/Bovill)

Resolved – To purchase 1 x litre bottle of Kurtail EVO for controlling Mare's Tail on the Boothferry Road allotment site.

- d) **Fencing Near to Drain – Boothferry Road** – Committee to consider the photos and quotes for repairs to the fencing at ends of the drain. The Clerk advised that all the four barriers at the ends of the large ditch were in a state of disrepair and required replacing. The committee discussed the issue and the quotes, the Clerk advised that the allotment warden could do the work, however, it would take some time due to his other work commitments and the work may not be as durable. The committee discussed the issue and agreed that the works were required, and given the work involved that a company should be brought in to carry them out.

(Pickering/Toogood)

Resolved – The committee agreed to the quote of £1440 from Pro-pave for the works to replace the 4 x barriers at the ends of the ditch on the Boothferry Road allotment site.

- e) **Tower Hill Allotment** – Committee to consider the request from the tenant of both plots for funding to replace the fencing on his plot and to consider his request for a new gate. The Clerk advised that the tenant has started to replace fencing, and directed the committee to the photos, he now requires additional materials to complete the work, which he has asked the council to fund. She advised that the tenant was to submit costings for consideration by the committee, but to date he had not. The Clerk will take the request to a future meeting when the costings are received.

The Clerk also advised that the tenant has asked for a new gate on the site. The clerk advised that whilst it wasn't a conventional gate it was functioning and there have been no reports of trespass on site. The Committee discussed this request and viewed the photos of the current gate, after consideration members agreed that the gate did not require replacing at this time.

(Pickering/Sutton)

Resolved – Not to replace the gate to the Tower Hill allotments at this time. The Clerk will inform the tenant.

- f) **Ferriby Road Trees** – Committee to note that a request has been received from a resident of Spicer Croft to have a tree on the site reduced to allow sunlight into the garden. The Clerk advised that Cllr Sutton and herself had looked at this on a previous occasion. The committee discussed the request, Cllr Sutton advised that due to the location of the trees i.e. in the bottom of the pit, a significant amount of the tree would need to be removed before it would make a difference to any resident. The trees on site pose no Health and safety issue and as with all the trees on the allotment form part of a green corridor for birds and other wildlife. She is concerned that any unnecessary works to trees could cause damage and therefore harm to the tree. The Committee discussed this and agreed that the request be declined.

(Sutton/Pickering)

Resolved – The request from the resident on Spicer Croft to carry out works on a tree on the Ferriby road site to allow additional sunlight into the garden is refused. A significant amount of the tree would need to be removed before it would make a difference to any resident. The trees on site pose no Health and Safety issue and as with all the trees on the allotment form part of a green corridor for birds and other wildlife. Unnecessary works to trees could cause damage and therefore harm.

134711 TREE COMMITTEE / TREES & ENVIRONMENT ISSUES

- a) Committee to note the report of the Tree Applications received in June & July 2024.
(Sutton/Pickering)

Resolved - The tree applications for June and July were noted.

- b) Committee to note the consent relating to 24/01344/TPO – 12 Fountain Close. The Clerk advised that planting of a replacement tree was required as part of the approval. Noted.

134712 LITTER BINS REQUESTS - None for consideration

134713 TUBS/ FLORAL DISPLAYS – Committee to note that the tubs have been filled and baskets will be delivered on the 6th July. The waterer has been advised. Noted.

134714 TOWER HILL MEMORIAL PARK - Committee to consider the suggestion of a re-route of the path along Tower Hill through the park as presented by a resident. This was considered and it was suggested that it could be looked at as part of the park update and be passed to the Tower Hill Working Party. Noted.

134715 MEMORIAL BENCH – Committee to approve the bench choice, as agreed with the family of Mr Kitchen at a cost of £477.52 and to the cost of the installation of £250.00. Please note the wording for the memorial plaque. Committee to note that the Kitchen family are happy to donate £800 towards the cost of the bench and installation. The Committee agreed to the seating and wording as put forward by that family.

(Sutton/Bovill)

Resolved - Agree to the Gladson duo Phoenix seat at a cost of £477.52 +VAT, installation of £250 and the wording as put forward by Mr Kitchens' family. Mr Kitchen's family have agreed to donate £800 towards the costs of the bench.

134716 PUPS IN THE PARK (formerly Bark in the Park) 15th September 2024 – The clerk advised that she has met with the organisers from HEY Mind and discussed the use of the park. They intend to use mainly the northern end – with the use of the flat clear space. They will have a few stalls and refreshment outlets and they do intend to include the businesses in Hessle where they can. The organisers are aware of the required documentation - risk assessments, insurances, Health Safety paperwork. It is their intention to display notices prior to the event advising residents prior to the event.

134717 JENNY BROUGH LANE BENCH –

a) Committee to agree on the bench design.

(Bovill/Sutton)

Resolved - To the purchase of the brown Broxap Ludworth design for the bench, to be placed on the corner of Northwood Drive, Jenny Brough Lane at a cost of £614.00

b) Committee to consider the quotes for the installation of the bench. Cllr Bovill did not take part in discussion. The other members of the committee discussed the three quotes and agreed to the one for £797.25 from local firm Bovill and Son Ltd to include the labour/materials transportation and fixings. The bench is to be fixed into a concrete base and all waste to be removed by the company.

(Pickering/Sutton)

Resolved - To accept the quote of £797.25 from Bovill & Son Ltd for the installation of the bench on Northwood Drive, Jenny Brough Lane. To include the labour/materials transportation and fixings. The bench is to be fixed into a concrete base and all waste to be removed by the company.

c) Committee to consider the indemnity as provided by ERYC Legal in relation to the bench, as installed on private land and attached example from ERYC in relation to other furniture on their land and make a decision on which one to use.

The committee discussed the two agreements. Cllr Bovill advised that he preferred the one that has been prepared by the legal team at ERYC, as it was more detailed, covered more areas and had more protections for both the Town Council and the landowner. The committee agreed to the use of the indemnity as prepared by ERYC Legal.

(Bovill/Toogood)

Resolved – To use the indemnity as prepared by ERYC legal. To be prepared by the clerk for signature by the Chair of the Environment & Open Spaces Committee and the landowner. Cllr Bovill to liaise with the landowner.

134718 BENCH – FIRST LANE – No updates

134719 TRANBY LODGE GATE – Committee to consider the consultation document. Cllr Pickering to speak further to this item. The proposed consultation document was provided to the members prior to and at the meeting.

Cllr Pickering began by stating how saddened he was by Cllr Nolan's social media post implying that a certain faction of the council is wanting to wash their hands of this area. Cllr Pickering said that this is not the case, and they are supportive of this area and all the excellent work carried out by the Friends of Tranby Gate. He went on to say, that a number of years have passed since the original decision on this, and the land has still not been transferred - residents should be allowed to have their say on whether the Town Council take over the management of this area from ERYC. A public consultation was discussed and agreed at Full Council on the 19/3/24. Cllr Pickering stated that he was sorry that Cllr Nolan could not attend this meeting as he would have like to have discussed this and his comments further.

At the Full Council meeting on the 19/3/24 it was agreed that Cllr Pickering would draft the consultation document, and once agreed it would be issued in the next Town Council newsletter and on the website. The committee discussed the consultation document and agreed that it covered all it needed to, but a plan / map of the area would be a good addition to help identify the land and location.

(Sutton/Toogood)

Resolved - To accept the public consultation as drafted by Cllr Pickering, to include a plan/map of the area to identify the site and location. The consultation to be placed in the next edition of the Town Council newsletter and on the website.

134720 SALT BIN MAINTENANCE – Committee to note the from ERYC regarding future maintenance. Noted.

134721 MIRES BECK NURSERY – Committee to note the invitation and to consider if any members would like to attend. Cllr Sutton requested that this be passed to other members of the Council. The Clerk will inform other members of the Council. Noted.