

- b) Schedule No. 294 (Receipts & Payments)
(Sutton/Harrison)
RESOLVED to receive schedule 294 to 29th February 2024 as given and authorise the Chairman to sign.
- c) Bank Transfers since the previous meeting:
(Sutton/Chair)
RESOLVED to receive details of Bank Transfers as given and authorise the Chairman to sign.
- d) Income from Town Hall lettings – Comparative figures:
(Sutton/Chair)
RESOLVED to note the details as given.
- e) Outstanding Invoices – Town Hall Lettings:
The Town Clerk confirmed that there are no outstanding invoices.
- f) Community Aid:

<i>Community Aid 2023/2024:</i>	
<i>Starter Grant</i>	<i>£250.00</i>
<i>Equipment Grant</i>	<i>£250.00</i>
<i>Maintenance Grant</i>	<i>£200.00</i>
<i>Community Scheme Grant</i>	<i>£400.00 (one-off per annum)</i>

New applications: 2 new applications were tabled for consideration:

- i) Hessle Local History Society
(Chair/I. Hardy)
RESOLVED to approve the application and supporting documents and that Hessle Town Council in accordance with its powers under s137 of the Local Government Act 1972 and should incur the following expenditure which, in the opinion of the Council, is in the interests of the area, or its inhabitants and will benefit them in a manner commensurate with the expenditure and award a Community Aid Grant of £1000.00.
- ii) 6th Hessle Brownies
(Sutton/Harrison)
RESOLVED to approve the application and supporting documents and that Hessle Town Council in accordance with its powers under S19 of the Local Government (Miscellaneous Provisions) Act 1976 and S144 of the Local Government Act 1972 should incur the following expenditure which, in the opinion of the Council, is in the interests of the area, or its inhabitants and will benefit them in a manner commensurate with the expenditure and award a Community Aid Grant of £400.00.
- g) Hessle Town Council 183 Town Bus Service
To receive the annual detailed monthly breakdown of the charges, revenue and passenger information for the year for the 183 Town Bus Service which will be invoiced in due course. ERYC have received verification that East Yorkshire Buses are able to add another day to the service and this is likely to be Wednesday's but they are awaiting final confirmation and a start date.
(Chair/Sutton)
RESOLVED that the annual charges information is received and noted. Councillor Toogood, following his attendance at the Bus Partnership Forum due to be held on 24th March 2024, will draft an article for the next Town Council Newsletter in order to advise residents of the bus services available in Hessle.

a) A Town Hall for the 21st Century – Town Hall Roof

The Architect has advised the Clerk that the original plan for repairing the roof and gutters, whilst still feasible, would ultimately be a false economy following a detailed examination of the current state of repair. The architect has tendered and received 2 quotes for replacing the whole roof, which are attached for perusal, and now asks the Town Council to consider incurring the additional expenditure for a full roof replacement now rather than waiting a few more years when it will definitely need full replacement but costs will have significantly increased due to further deterioration.

(Toogood/Sutton)

RESOLVED that a **RECOMMENDATION** is made to Full Council from this Committee that given the poor condition, the whole of the roof is replaced and the Town Council approves and accepts quote 2 with the additional funding required to be utilised from Reserves.

b) Hessle Community Centre

Members of the Trust and/or Working Group to provide any further updates on the Community Centre.

Mr Bob Carroll provided an update on the works that have already been done to the Community Centre following the grant received by the Food Bank. Further work is being undertaken and this should hopefully be finished by the end of March. The Lease has now been received from the Solicitor, however, there are a number of issues that need sorting out with the wording and a meeting of the Working Group will be organised in order to discuss this further.

(Chair/Sutton)

RESOLVED that the update is noted.

c) Tower Hill Memorial Park

Following the Grant application for Tower Hill Memorial Park, the Clerk had asked for quotes for undertaking improvement works, not just for the sunken garden area, but also for the whole park. Two companies have responded with quotes for creating designs for a full park masterplan and the Committee to now consider these quotes as part of the future development of Tower Hill Park.

The Clerk provided an update to say that the Grant application had been unsuccessful. However, following a meeting with the ERYC Local Growth Programme Manager, he confirmed that more funding may be available due to the small number of applications that had actually been successful and that a further application may be possible. He did however confirm that having a masterplan for the park would be especially beneficial for any future applications.

(Harrison/Sutton)

RESOLVED that the Clerk contacts the company who prepared Quote 1 to ask if they would provide the first two items on the fee proposal (site visit and design of park Masterplan for £888.75 +vat). If agreed, the Clerk is to confirm that the Town Council accepts the quote and asks them to progress.

134515

SKATEPARK/M.U.G.A./YOUTH SHELTER/NOTICE BOARD MATTERS:

- a) Skate Park and M.U.G.A.
All in good order.
- b) Notice Boards:
All in good order.
- c) Bus Shelters:
All in good order.
- d) Flagstaff in The Square/Flags:
All in good order.

(Chair/Sutton)

RESOLVED that items a) – d) are noted.

134516

CCTV

The Clerk provided an update to advise members that youths had deliberately damaged the base of one of the CCTV poles in Tower Hill Park, ripped out the wiring and set fire to it. The Clerk has reported this to the Police and advised the contractors who installed the pole who will attend the site to re-instate the power, together with our CCTV company who will attend to get the cameras working. Once working again, the CCTV company should be able to retrieve the footage prior to the vandalism and the Police will hopefully be able to identify those responsible.

(Chair/Sutton)

RESOLVED noted.

134517

PERSONNEL MATTERS:

In view of the possible special or confidential business about to be transacted, it is advisable in the public interest, that the public and press be temporarily excluded and they are instructed to withdraw.

Job Interviews – Town Centre & Events Officer and Communications/Social Media & Admin Support Officer

Committee to receive details and recommendations for the appointment of 2 new members of staff from the Personnel Committee Working Group members following interviews conducted for all applicants on the 4th and 5th March 2024. Agreement of the appointments is to be ratified at the next Full Town Council meeting to be held on 19th March 2024.

Candidates for the Hessele Town Centre and Events Officer position were interviewed by Cllrs. Sutton, Davison, Bovill and the Town Clerk, and those for the Communications/Social Media and Admin Support Officer position were interviewed by Cllrs. Davison, Bovill and the Town Clerk.

Please note that all councillors are welcome to view any of the applications and associated Interview documents in full, by contacting the Town Clerk.

RESOLVED agreed and the preferred candidates will be asked by the Town Clerk "If they were to be offered the job would they accept it on the Terms & Conditions advertised." Their responses will be brought to Full Council and **RECOMMEND to Full Council** that all actions carried out by the Working Group and Interview Panel are duly approved. Full Council to ratify the formal offer of position of Town Centre & Events Officer to candidate C and Communications/Social Media & Admin Support Officer to candidate A, to enable each preferred candidate to commence formal employment with Hessele Town Council as soon as possible.