

HESSLE TOWN COUNCIL
Finance, Personnel and Asset Management Committee
Wednesday, 14th February 2024 at 7.30pm
Large Front Room
Town Hall, South Lane, Hessle

MINUTES

Present: Councillors Davison (Chairman), I. Hardy, Nolan (Vice-Chairman) and Toogood

Clerk: Mrs Kim Cooper

Apologies: Cllrs Harrison & Sutton

Mr Paul Hogan & Bob Carroll (Non-Voting Advisory members)

134483 **DECLARATION OF INTEREST:**

The Chairman will now read out the following – Members must declare their pecuniary or non-pecuniary interest in items at this meeting – *rather than personal and prejudicial interests* – and ensure that they act appropriately.

Councillor Toogood declared a non-pecuniary interest in Minute No. 134487 (b) as he is a Trustee for The Hourne Community Centre Development Trust.

134484 **MINUTES OF PREVIOUS MEETING:**

(Nolan/I. Hardy)

RESOLVED to confirm as a correct record the minutes of the Finance, Personnel and Asset Management meeting held on 10th January 2024 and authorise the Chairman to sign.

134485 **CHAIRMAN'S COMMUNICATIONS:**

Councillor Nolan gave members present a document showing a list of Town & Parish Council settlements with a 1000+ property taxbase figure and ranked low to high by the level of the Band D precept amount for 2024/2025. This showed members where Hessle ranks amongst the medium to large settlements and Councillor Nolan requested that this information is put on the next Full Council agenda as information for all members.

134486 **FINANCE MATTERS:**

a) Income/Expenditure Reports to 31st January 2024:

(Nolan/Toogood)

RESOLVED to receive the financial reports as given.

b) Schedule Nos. 293 (Receipts & Payments)

(Nolan/Toogood)

RESOLVED to receive schedule 293 to 31st January 2024 as given and authorise the Chairman to sign.

c) Bank Transfers since the previous meeting:
(I. Hardy/Nolan)
RESOLVED to receive details of Bank Transfers as given and authorise the Chairman to sign.

d) Income from Town Hall lettings – Comparative figures:
(I. Hardy/Nolan)
RESOLVED to note the details as given.

e) Outstanding Invoices – Town Hall Lettings:
The Town Clerk confirmed that there are currently no outstanding invoices.

f) Community Aid:

<u>Community Aid 2023/2024:</u>	
Starter Grant	£250.00
Equipment Grant	£250.00
Maintenance Grant	£200.00
Community Scheme Grant	£400.00 (one-off per annum)

New applications: **There were no new applications.**

g) Staff Office – new chairs:
Councillor Sutton requested that this Committee, once the building works are completed, buy the staff new office chairs. The current ones are in a terrible state and look appalling.
(Nolan/I. Hardy)
RESOLVED that the office chairs are replaced once the building works are completed.

h) Public Procurement thresholds:
To note that from 1 January 2024 the Government have increased the public procurement threshold levels. In line with the full requirements of the Public Contracts Regulations 2015, the Clerk has amended these amounts in the Standing Orders and Financial Regulations to reflect these changes. This Committee to approve the amendments accordingly.
(Chair/Nolan)
RESOLVED that the Government increases in the public procurement threshold levels are noted and that the amendments to these amounts in the Standing Orders and Financial Regulations are approved.

134487

TOWN HALL MATTERS/PROJECTS/FUTURE PROJECTS:

a) A Town Hall for the 21st Century
The Town Clerk provided a further update on how the Building works are progressing and confirmed that the new toilets and the bar lounge areas are almost finished, the plumbers have commenced installing the new pipe work and radiators for the new heating system throughout the building and the builders have now started work on the kitchen and rear extension areas.

b) Hessle Community Centre

In lieu of the Lease currently being drawn up, this Committee to approve of the issue of 2 letters to the Hessle & Anlaby Food Bank and The Hourne Community Centre Development Trust confirming Hessle Town Councils approval for the proposed small-scale refurbishment and modifications to the Community Centre to be undertaken as soon as possible with the grant funding received, which has to be spent by the end of March 2024.

(Nolan/Chair)

RESOLVED that as this request had to be undertaken swiftly by the Clerk in order for the Food Bank Charity to be able to complete the required paperwork for the National Lottery Commission in order for them to receive the grant funding and confirm that it will be spent by the end of March, the 2 letters issued are hereby approved retrospectively authorising the small-scale refurbishment and modifications to the Community Centre in lieu of the Lease being finalised.

c) Tower Hill Memorial Park

There were no updates to report on Tower Hill Memorial Park.

134488

SKATEPARK/M.U.G.A./YOUTH SHELTER/NOTICE BOARD MATTERS:

a) Skate Park and M.U.G.A.

All in good order. The Clerk provided a brief update confirming that she has spoken with the appointed contractor, who after suffering serious medical complications over the last 12/18 months has now had further surgery but is finally on the mend. He confirmed that following a course of chemotherapy treatment due to end mid-February and final confirmation from his consultant, he will hopefully be back at work and the new ramps should be ready to install after Easter.

b) Notice Boards:

All in good order.

c) Bus Shelters:

All in good order.

d) Flagstaff in The Square/Flags:

All in good order.

(Chair/Nolan)

RESOLVED that items a) – d) are noted.

134489

CCTV

There were no further CCTV updates to report.

134490

PERSONNEL MATTERS:

In view of the possible special or confidential business about to be transacted, it is advisable in the public interest, that the public and press be temporarily excluded and they are instructed to withdraw.

Job Applications:

The Clerk provided an update following the Personnel Committee Working Group meeting held on Friday 9th February regarding the job applications received. As Councillor Bovill was the only member able to attend, she will liaise with the other Working Group members and confirmed that available dates now need to be confirmed by the Working Group members in order for interviews to be undertaken.

(Chair/Nolan)

RESOLVED noted.