

**Minutes of the Finance, Personnel & Asset Management Committee Meeting of Hessle Town Council held on Wednesday 10<sup>th</sup> March 2021 at 7.00pm via ZOOM conference call in line with the temporary powers enabled by Section 78 of the Coronavirus 2020 Act.**

**HESSLE TOWN COUNCIL**  
**Finance, Personnel and Asset Management Committee**  
**Wednesday, 10<sup>th</sup> March 2021 at 7.30pm**  
**Via Zoom conference**

**MINUTES**

Present: Councillors Carroll (Chairman), Fordham, Padden, Potter and Sutton

Mr Paul Hogan – Non-Voting Advisor

Clerk: Mrs Kim Cooper

Apologies: Cllrs Davison (Vice-Chairman) and D. Nolan

**19315                      DECLARATION OF INTEREST:**

The Chairman now read out the following – Members must declare their pecuniary or non-pecuniary interest in items at this meeting – *rather than personal and prejudicial interests* – and ensure that they act appropriately.

*Cllr Sutton declared a non-pecuniary interest as she is a Town Council representative and Vice-Chairman of the Community Centre Organisation Committee.*

*Mr Paul Hogan declared a non-pecuniary interest as he is a Trustee of the Hessle Youth Action Group.*

**19316                      MINUTES OF PREVIOUS MEETING:**

(Sutton/Potter)

**RESOLVED** to confirm as a correct record the minutes of the Finance, Personnel and Asset Management meeting held on 10<sup>th</sup> February 2021 and authorise the Chairman to sign.

**19317                      CHAIRMAN'S COMMUNICATIONS:**

**None received.**

**19318                      FINANCE MATTERS:**

a) Income/Expenditure & Forecast Reports to 31<sup>st</sup> January 2021:

(Potter/Sutton)

**RESOLVED** to receive the Financial Report from the Chairman and the Income/Expenditure and Financial Statement reports as given.

b) Schedule No. 257 (Receipts & Payments)

(Potter/Sutton)

**RESOLVED** to receive schedule 257 to 31<sup>st</sup> January 2021 as given and authorise the Chairman to sign.

c) Bank Transfers since the previous meeting:

None actioned.

d) Income from Town Hall lettings – Comparative figures:

(Chair/Padden)

**RESOLVED** to note the details as given.

e) Outstanding Invoices – Town Hall Lettings:

The Clerk confirmed there are no outstanding invoices.

f) Community Aid:

*Community Aid 2020/2021:*

<i>Starter Grant</i>	<i>£250.00</i>
<i>Equipment Grant</i>	<i>£250.00</i>
<i>Maintenance Grant</i>	<i>£200.00</i>
<i>Community Scheme Grant</i>	<i>£400.00 (one-off per annum)</i>

New applications:        **There were no new Grant Applications.**

g) Town Hall Refurbishment – VAT

(Padden/Fordham)

**RESOLVED** to ratify the decision made by the Chairman and Vice-Chairman to continue with the engagement of the VAT specialist at the amended fixed fee in order not to hold up the assessment.

**19319**

**TOWN HALL MATTERS/PROJECTS/FUTURE PROJECTS:**

a) A Town Hall for the 21<sup>st</sup> Century

The Clerk provided an update and confirmed that the Planning Application is progressing through the East Riding Council Planning System and that the Planning Officer dealing with the application attended the Town Hall today to undertake his final report before making a decision, which should be around 15<sup>th</sup> March 2021.

b) Hessle Community Centre

Councillor Carroll provided an update to confirm that the York Diocese have issued a letter to our Solicitor confirming their Heads of Terms.

c) Tower Hill Memorial Park

The final Lease agreement has now been produced and is to be agreed by Full Council on 16<sup>th</sup> March 2021. The Working Party is to look at ways of engaging and undertaking a survey for the local community/community groups/schools to ask what they would like to see in the park. The Working Party will then be able to put a scheme together in order to utilise the commuted sums monies already earmarked for the park.

**19320 SKATEPARK/M.U.G.A./YOUTH SHELTER/NOTICE BOARD MATTERS:**

- a) Skate Park, M.U.G.A. and Youth Shelter  
All in good order. East Riding Council has been instructed to remove the Youth Shelter following discussions with the ERYC Commuted Sums team and the Friends of First Lane Park.
- b) Notice Boards:  
All in good order. Councillor Carroll is to look at a working system for the office in order for posters for the Notice Boards to be produced on the new materials, together with costings/charges for each poster produced and for the Clerk to have direct access to the provider.
- c) Bus Shelters: All in good order.
- d) Flagstaff in The Square/Flags: All in good order.

(Chair/Padden)

**RESOLVED** items a) to d) are noted.

**19321 CCTV**

The Clerk provided a brief update on the ANPR cameras that have now gone live and that we are awaiting confirmation from East Riding Council that they will allow 2 street light poles to be used to install new CCTV cameras.

**19322 PERSONNEL MATTERS:**

*In view of the possible special or confidential business about to be transacted, it is advisable in the public interest, that the public and press be temporarily excluded and they are instructed to withdraw.*

There were no Personnel matters to discuss.