

**HESSLE TOWN COUNCIL**  
**Events and Communications Committee**  
**Wednesday 6<sup>th</sup> April 2022, 7.30pm**  
**Large Front Room**  
**Town Hall, South Lane, Hessle**

**Minutes**

Members present: Councillors; P Davison, G Fordham (Vice-Chair), L Howe, and V Padden (Chair)  
Advisory Members (Non-voting) present: K Weaver (Hessle First), P Withers  
Apologies: K Jenkins & Cllr Adams  
Clerk: Joanna Render

**133587 DECLARATION OF INTEREST:** The Chairman will now read out the following:-

*Members must declare their pecuniary or non-pecuniary interests in items at this meeting- other than personal and prejudicial interests – and ensure that they act appropriately.*

None received

**133588 MINUTES OF THE PREVIOUS MEETING:** To confirm as a correct record the minutes of the meeting held on the 2<sup>nd</sup> March 2022 and authorise the Chairman to sign.

(Fordham/Davison)

**Resolved** – The minutes of the meeting held on the 2<sup>nd</sup> March were confirmed as a correct record and the Chair was authorised to sign.

**133589 CHAIRMAN'S COMMUNICATIONS:** To receive such communications as the Chairman may wish to put before the committee.

None received

**133590 INCOME & EXPENDITURE:** To note the Income and Expenditure as at 28<sup>th</sup> February 2022 (Padden/Howe)

**Resolved** – the Income & Expenditure to 28<sup>th</sup> February 2022 was noted.

**133591 UP TO DATE LIST OF EVENTS AT THE TOWN HALL:** Noted.

**133592 EVENTS**

**a) Platinum Jubilee Celebration – Flotilla & Beacon Lighting (9.45pm) – 2<sup>nd</sup> June 2022**

- i. To receive an update from the Flotilla working party including an update from the meeting with ESAG (Event Safety Advisory Group) held on the 24<sup>th</sup> March.

Cllr Fordham gave an update on the meeting with the East Riding ESAG – advising that the main concern came from the Police, regarding potential traffic disruption with potentially high numbers attending. A site visit is to be arranged. A meeting has been held with VHEY and they happy with the planning so far and J Peacock is putting the first Event Management Plan together.

Flotilla - P Withers advised that he will be promoting the Flotilla later in the week on Look North along with Capt. Cowing and some of the vessel

owners. He advised that confirmation had been received from the RAF that a couple of Spitfires will be undertaking a flypass on the day. He has another couple of vessels adding to the Flotilla – a fisheries protection vessel and four trawlers, currently around 60 vessels signed up to attend. He advised that the lorry park at the Humber Bridge would be available to use as carparking the large car park would not be available due to the Covid site. He has received a lot of interest from businesses to support a family picnic and is discussing with Cllr Carroll how this can be done with input from the food bank. Update noted.

- ii. Committee to ratify the decision made under Standing Order 4.3(b) to accept the quote from NE Medical for first aid provision at the event.  
(Howe/Davison)  
**Resolved** – the decision made under Standing Order 4.3(b) to accept the quote from NE Medical of £1950 for the provision of first aid cover at the jubilee event was ratified.
- iii. Committee to ratify the decision made under Standing Order 4.3(b) to hire the small stage at a cost of £850 + VAT + Transport.  
(Howe/Davison)  
**Resolved** - The decision made under Standing Order 4.3(b) to accept the Stagebus quote for the provision of the small stage at a cost of £850 + transport was ratified.
- iv. Committee to ratify the decision made under Standing Order 4.3(b) to hire 'Scrapstore' for the budget of £3000 for the provision of children's activities on the day. This will include 6 artists, 2 gazebos Jubilee themed activities with 6 artists.  
(Howe/Fordham)  
**Resolved** – The decision made under Standing Order 4.3(b) to hire children's entertainers Scrapstore for £3000 was ratified.
- v. Committee to consider the quote from the group 'Turn and Face the Strange Band' - £700 for up to 60 minutes performance.  
(Howe/Fordham)  
**Resolved** – to accept the quote of £700 for band Turn and Face the Strange to perform at the jubilee event.
- vi. Committee to discuss any Park & Ride arrangements for the event. P Withers advised that he is having a meeting with both EYMS and Stagecoach regarding the provision of a park and ride in the next few weeks. Noted.
- vii. Committee to consider the quote from Stage Bus for festoon to decorate the stalls at the event - £50 for 10m and £75 for 30m.  
(Howe/Davison)  
**Resolved** – to accept the quote of £75 from Stagebus for the provision of 30m of festoon lighting for the Jubilee event.
- viii. Committee to consider the information and quote from Hull Carnival Arts for the provision of street theatre and stilt walkers for the event. A discussion was held, the complete package provision is for 4 puppets, 12 x 30 minute walkabout sets throughout the whole day. Additional acts can be added in as funding allows.  
(Davison/Howe)

**Resolved** – The quote of £2000 from Hull Carnival Arts was accepted, for the provision of carnival puppets for the event, for the provision of 4 x puppets for 12 x 30-minute walkabouts.

- ix. Committee to consider the letters to be sent to residents prior to the event. These are based on the letters sent out for the 2012 Jubilee, copies also attached. The Clerk advised that a revised version drafted by P Withers had been sent out to all members prior to the meeting. P Withers advised that this was a generic letter, and that timings had to be tailored depending on which residential area they are for.  
(Padden/Davison)

**Resolved** – the revised letter to residents was accepted, the clerk will liaise with P Withers with regards to specifics for each residential area on Cliff Road.

- x. Committee to consider and agree the hire of 150 plastic chairs for the event @ a cost of £2.00 each and to the cost of hire 40 plastic tables at a cost of £5.00 each.  
(Davison/Howe)

**Resolved** – The quote of £500 for the hire of 150 plastic chairs and 40 plastic tables was accepted.

- xi. Committee to consider the email from Michael Wood, the East Riding of Yorkshire Town Crier, and his suggestion of carrying out the proclamation on the Foreshore at 2pm, along with his suggested 'preamble' to the proclamation. To note that the Town Crier, at present will not be undertaking the children's workshops. The clerk will liaise further with the Town Crier regarding his activities and timings for the day. Update noted.

- xii. Committee to discuss and agree on the cost of stalls to non-concessions e.g., charities which want to attend. After discussion it was agreed to allow the charity stalls to attend for free, but that they should be limited to the three currently involved.  
(Fordham/Howe)

**Resolved** - that Charity stalls be limited to the three already invited to the event and that there will be no charge.

- xiii. Committee to consider the Civics and other guests to be invited to the event. A discussion was held regarding invites, the clerk will put together an invite and circulate to the members. Any suggestions for invites to be passed to the clerk. Noted.

- xiv. Committee to note that the Clerk has been in touch the Market Managers to see if they wish to bring their stalls and traders to the event. The clerk advised that the Market Managers are unable to attend on the day due to prior engagements. P Withers advised that VHEY are looking to see if they are able to source stalls. Noted.

- xv. Committee to note the events planned at Hull Cycle Speedway on the day. They have asked that we include their information in any advertising we do. Noted.

- xvi. Committee to note that we have received a community grant of £500 from the Rural Policy and Partnerships team, at ERYC. Noted.

**b) Christmas Light's Switch-on Event** – Friday 25<sup>th</sup> November 2022 – no further updates at present. Noted.

**133593 HESSLE SCARECROW TRAIL – 30<sup>th</sup> May-5<sup>th</sup> June 2022** – To receive any updates from Cllr Langdale. Cllr Langdale was not present. The Clerk advised that the banners and posters had been put up around the town. Noted.

**133594 HESSLE MARKET** – Cllr Padden & Clerk to provide an update. Cllr Padden advised that the market was well attended, and that the organisers would like to continue with them hopefully adding a couple more stalls. Update noted.

**The communications meeting will now commence. Advisory members are welcome to stay if they wish**

**133595 INCOME AND EXPENDITURE:** To note the Income and Expenditure relating to the Newsletter, Website and Noticeboards as at 28<sup>th</sup> February 2022.  
(Davison/Padden)

Resolved – The income and expenditure as at 28<sup>th</sup> February 2022 relating to the newsletter, website and noticeboards was noted.

**133596 NOTICEBOARDS – No issues to report**

**133597 'HESSLE TOWN'** – Committee to consider how they would like to proceed with future newsletters following recent Councillor comments.

Cllr Fordham wished to express apologies to the staff for comments made by one of the councillors with regards to the latest newsletter. He believes that the newsletter has been well put together and covers a variety of things. Cllr Howe agreed with this and wanted a vote of thanks to be given to the Clerks for their work in putting the newsletters together. Cllr Davison agreed that the newsletter should have a range of articles relating to the community and not just Council information and must not be political. All agreed that there needed to be more input from all councillors, and it should not be left to the clerks to think of articles and put together. The Clerk suggested that additional meetings would be of benefit through a working party. The committee should consider how they wished to put together all future newsletters

(Davison/Padden)

**Resolved** – Committee members to consider how they wished to proceed with the production of the newsletters going forward, and to consider the formation of a working party for the newsletter.